

The attached has been discussed with the DDA and the ADDA by the EO/DDA. All agree that a "no comment" response from the O/DDA is appropriate. A no comment response was telephoned to SA/DCI by EO/DDA on 17 September.



DDA HENSTAY
FILE: ~~43~~ 1-4

Date 17 SEP 1982

9 CABINET AFFAIRS STAFFING MEMORANDUM

DATE: Sept. 17, 1961 NUMBER:
SUBJECT: Cabinet Council on Management and Administration

	ACTION	FYI
ALL CABINET MEMBERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice President	<input type="checkbox"/>	<input type="checkbox"/>
State	<input type="checkbox"/>	<input type="checkbox"/>
Treasury	<input type="checkbox"/>	<input type="checkbox"/>
Defense	<input type="checkbox"/>	<input type="checkbox"/>
Attorney General	<input type="checkbox"/>	<input type="checkbox"/>
Interior	<input type="checkbox"/>	<input type="checkbox"/>
Agriculture	<input type="checkbox"/>	<input type="checkbox"/>
Commerce	<input type="checkbox"/>	<input type="checkbox"/>
Labor	<input type="checkbox"/>	<input type="checkbox"/>
HHS	<input type="checkbox"/>	<input type="checkbox"/>
HUD	<input type="checkbox"/>	<input type="checkbox"/>
Transportation	<input type="checkbox"/>	<input type="checkbox"/>
Energy	<input type="checkbox"/>	<input type="checkbox"/>
Education ..	<input type="checkbox"/>	<input type="checkbox"/>
Counsellor	<input type="checkbox"/>	<input type="checkbox"/>
OMB	<input type="checkbox"/>	<input type="checkbox"/>
CIA	<input type="checkbox"/>	<input type="checkbox"/>
UN	<input type="checkbox"/>	<input type="checkbox"/>
USTR	<input type="checkbox"/>	<input type="checkbox"/>
CEA	<input type="checkbox"/>	<input type="checkbox"/>
CEO	<input type="checkbox"/>	<input type="checkbox"/>
OSTP	<input type="checkbox"/>	<input type="checkbox"/>
<u>OPM</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>GSA</u>	<input type="checkbox"/>	<input type="checkbox"/>

	ACTION	FYI
Baker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deaver	<input type="checkbox"/>	<input type="checkbox"/>
Clark	<input type="checkbox"/>	<input type="checkbox"/>
Darman (For WH Staffing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Harper	<input type="checkbox"/>	<input type="checkbox"/>
Jenkins	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
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_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
COCT/Gunn	<input type="checkbox"/>	<input type="checkbox"/>
CCEA/Porter	<input type="checkbox"/>	<input type="checkbox"/>
CCFA/Boggs	<input type="checkbox"/>	<input type="checkbox"/>
OCHR/Carleson	<input type="checkbox"/>	<input type="checkbox"/>
CCLP/Uhlmann	<input type="checkbox"/>	<input type="checkbox"/>
CCNRE/Boggs	<input type="checkbox"/>	<input type="checkbox"/>

DD/A Registry
82-2273

ide us with any comments/

REMARKS: Please note the attached memo and provide us with any comments/
suggestions you may have by CLOSE OF BUSINESS, FRIDAY, SEPTEMBER 17
SECRETARY SHULTZ

① TO: SECRETARY WEINBERGER
ATTN: LT COL HIGGINS
(695-0028)

A TO: DIRECTOR CASEY
ATTN:

TO: SECRETARY SHULTZ
ATTN: Sheila Lopez
(632-5804)

TO: AMBASSADOR KIRKPATRICK
ATTN: J. Tillman (632-8344)

STAT
SIAI

THE WHITE HOUSE

Executive Registry

82-12037

16 September 1982

DD/A

82-2273

MEMORANDUM FOR THE CABINET

FROM:

CRAIG L. FULLER
ASSISTANT TO THE PRESIDENT FOR CABINET AFFAIRS

SUBJECT:

Cabinet Council on Management and Administration

As discussed at the Cabinet Breakfast on 15 September 1982, it is planned to establish a Cabinet Council on Management and Administration. The function of this Cabinet Council will be to handle those matters pertaining to the management of the Executive Branch on a government-wide basis, including such areas as personnel management, financial management, information systems, logistics management, etc. Specifically, this Cabinet Council will be charged with overseeing the management improvement programs such as the recommendations of the President's Private Sector Survey on Cost Control, the new Management Information System, OMB management initiatives, and other similar projects.

It is suggested that the Cabinet Council include the following:

Secretary of the Treasury, Secretary of Defense, Secretary of Commerce, Secretary of Health and Human Services, Secretary of Transportation, Director of the Office of Management and Budget, Administrator of the General Services Administration, and Director of the Office of Personnel Management.

The Vice President, Counsellor to the President, Chief of Staff to the President, and Assistant to the President for Policy Development would be ex officio members. The Counsellor to the President would serve as Chairman pro tem.

Please forward to me any comments or suggestions you have concerning the establishment of this Cabinet Council, so that they can be received by the close of business on Friday, 17 September 1982.